



Council Agenda Item 3.1
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For adoption

Council

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Audited Accounts for 1996

North Atlantic Salmon

Conservation Organization (NASCO)

Financial statements

for the year ended 31 December 1996

**North Atlantic Salmon
Conservation Organization**

**Financial statements
for the year ended 31 December 1996**

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North Atlantic Salmon Conservation Organization

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Statement of Secretary's responsibilities

The rules of the Organization require that the Secretary shall ensure that appropriate records and accounts are kept of the transactions and affairs of the Organization and shall do all things necessary to ensure that all payments out of the Organization's moneys are correctly made and properly authorised and that adequate control is maintained over the assets of, or in the custody of, the Organization and over the incurring of liabilities by the Organization.

Report of the auditors to the members of North Atlantic Salmon Conservation Organization

We have audited the financial statements on pages 2 to 10.

Respective responsibilities of the Secretary and auditors

As described above the Organizations' Secretary is responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Secretary in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Organization's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements for the year ended 31 December 1996 are in agreement with the Organization's books and records, which have been properly kept, and the receipt, expenditure and investment of monies and the acquisition and disposal of assets have been in accordance with the financial rules of the Organization.


Coopers & Lybrand

Chartered Accountants and Registered Auditors

Edinburgh

29 January 1997

North Atlantic Salmon Conservation Organization

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Income and expenditure account for the year ended 31 December 1996

	Notes	Actual 1996 £	Budget £	Variances £	Actual 1995 £
Income					
Contributions of contracting parties		310,315	310,350	(35)	304,361
Interest received		11,293	9,000	2,293	10,507
		<u>321,608</u>	<u>319,350</u>	<u>2,258</u>	<u>314,868</u>
Expenditure					
Staff related costs	2	186,159	169,590	(16,569)	167,022
Travel and subsistence	3	31,234	33,200	1,966	30,601
Contributions to I.C.E.S.		21,302	26,260	4,958	28,777
Meetings	4	3,241	7,500	4,259	20,329
Office supplies, printing and translation	5	29,422	30,150	728	32,503
Communications	6	10,259	11,970	1,711	10,694
Building upkeep and financing costs	7	(27,606)	(21,520)	6,086	(29,243)
Other expenses	8	8,599	9,800	1,201	7,217
Tag return incentive scheme	18	4,646	4,700	54	3,310
		<u>267,256</u>	<u>271,650</u>	<u>4,394</u>	<u>271,210</u>
Net income		<u><u>54,352</u></u>	<u><u>47,700</u></u>	<u><u>6,652</u></u>	<u><u>43,658</u></u>
Allocation :					
General Fund-Capital		37,916	35,500	2,410	36,705
Stabilisation Fund		17,121	16,500	621	7,500
Working Capital Fund		3,609	-	3,615	862
Transfer from Revenue Fund		(4,294)	(4,300)	6	(1,409)
		<u><u>54,352</u></u>	<u><u>47,700</u></u>	<u><u>6,652</u></u>	<u><u>43,658</u></u>

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Balance sheet at 31 December 1996

	Notes	1996 £	1995 £
Fixed assets	9	401,883	400,833
Current assets			
Debtors and prepayments	10	5,741	3,697
Bank and cash	11	160,571	177,372
		166,312	181,069
Creditors: amounts falling due within one year	12	67,574	127,067
Net current assets		98,738	54,002
Total assets less current liabilities		500,621	454,835
Capital employed			
General Fund - Capital	14	402,779	373,429
General Fund - Revenue	15	-	4,294
Working Capital Fund	16	54,471	50,862
Stabilisation Fund	17	43,371	26,250
		500,621	454,835



Dr M Windsor
Secretary
29 January 1997

North Atlantic Salmon Conservation Organization

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Notes to the financial statements for the year ended 31 December 1996

1 Principal accounting policies

The accounts are prepared in accordance with the historical cost convention. A summary of the more important accounting policies of the Organization are set out below:-

Contributions

Contributions of contracting parties are accounted for in the income and expenditure account in the period to which they relate.

Fixed assets

Tangible fixed assets are stated at their purchase price together with any incidental expenses of acquisition.

Provision for depreciation is made so as to write off the cost of fixed assets, other than heritable property, over the expected useful economic lives of the assets concerned. The principal annual rates used for this purpose are:-

Equipment	- 25% on a straight line basis
Furniture and fittings	- 10% on a straight line basis

Heritable property is not depreciated as it is maintained to a high standard and its realisable value is estimated to be in excess of its book cost.

Interest received

Interest received is included in the income and expenditure account on an accruals basis. Interest paid relates solely to the term loan taken out in conjunction with the purchase of property and is included in building upkeep and finance costs.

Taxation

Under the terms of the headquarters agreement between the government of Great Britain and Northern Ireland and the North Atlantic Salmon Conservation Organization, the Organization is exempt from all United Kingdom taxation.

Working capital fund

Transfers are made to the working capital fund to establish a reserve for the purpose of meeting unexpected non-budgeted or urgent costs.

Stabilisation fund

A stabilisation fund has been established as a reserve to enable the Organization to meet fluctuations in expenditure levels.

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2 Staff related costs

	1996 £	1995 £
Secretariat salaries	126,608	110,337
Temporary and part-time staff costs	11,387	11,337
Pensions, allowances, insurances and other staff costs	48,164	45,348
	<u>186,159</u>	<u>167,022</u>

3 Travel and subsistence

	1996 £	1995 £
Travel to post and annual meeting	4,980	-
Official travel and subsistence	26,254	30,601
	<u>31,234</u>	<u>30,601</u>

4 Meetings

	1996 £	1995 £
Annual meeting	3,104	19,089
Other meetings	137	1,240
	<u>3,241</u>	<u>20,329</u>

5 Office supplies, printing and translations

	1996 £	1995 £
Office supplies	16,952	12,749
Printing	6,680	13,792
Translations	5,790	5,962
	<u>29,422</u>	<u>32,503</u>

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6 Communications

	1996 £	1995 £
Postal charges	6,150	6,467
Telephone charges	3,832	3,972
Telex charges	277	255
	<u>10,259</u>	<u>10,694</u>

7 Building upkeep and financing costs

	1996 £	1995 £
Services and other building related costs	15,738	11,965
Long term loan interest	741	3,512
	<u>16,479</u>	<u>15,477</u>
Less: Income from property	(44,085)	(44,720)
	<u>(27,606)</u>	<u>(29,243)</u>

8 Other expenses

	1996 £	1995 £
Auditors' remuneration	2,800	2,950
Accounting and professional fees	1,400	1,550
Bank interest and charges	279	277
Sundry expenses	4,120	2,440
	<u>8,599</u>	<u>7,217</u>

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9 Fixed assets

	Heritable Property £	Furniture & Fittings £	Equipment £	Total £
Cost				
At 1 January 1996	389,400	12,062	77,551	479,013
Additions	-	-	9,916	9,916
Disposals	-	-	(13,965)	(13,965)
At 31 December 1996	389,400	12,062	73,502	474,964
Depreciation				
At 1 January 1996	-	11,180	67,000	78,180
Charge for year	-	882	7,984	8,866
Disposals	-	-	(13,965)	(13,965)
At 31 December 1996	-	12,062	61,019	73,081
Net book value				
At 31 December 1996	389,400	-	12,483	401,883
Net book value				
At 31 December 1995	389,400	882	10,551	400,833

10 Debtors and prepayments

	1996 £	1995 £
Value added tax recoverable	5,741	3,697

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11 Bank and cash balances

	1996 £	1995 £
The Royal Bank of Scotland plc		
- Resources Account	61,000	90,000
- Current Account	(18,832)	12,355
- Bid Deposit Account	75,000	75,000
- Stabilisation Fund Account	43,371	-
Petty cash	32	17
	<u>160,571</u>	<u>177,372</u>

12 Creditors: amounts falling due within one year

	1996 £	1995 £
Members contributions paid in advance	63,374	94,567
Accrued audit and accountancy	4,200	4,500
Bank loan (note 13)	-	28,000
	<u>67,574</u>	<u>127,067</u>

13 Long term loan

This loan from The Royal Bank of Scotland was obtained to finance the purchase of the Headquarters property at 11 Rutland Square, Edinburgh.

The loan is repayable in 10 equal annual instalments of £31,500 commencing March 1988. Due to early repayment of capital on the loan, a final repayment of £28,000 was made during the current financial year. The property is included in the accounts at its historic cost of £389,400.

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14 General Fund - Capital

	1996 £	1995 £
Balance at 1 January 1996	373,429	345,198
Transfer from Revenue Fund	37,916	36,705
Allowance for depreciation of fixed assets	(8,866)	(8,873)
Insurance proceeds from disposal of assets	-	995
Book value of disposed assets	-	(596)
Decrease in audit and accountancy accrual	300	-
Balance at 31 December 1996	402,779	373,429

15 General Fund - Revenue

	1996 £	1995 £
Balance at 1 January 1996	4,294	5,703
Deficit for the year	(4,294)	(1,409)
Balance at 31 December 1996	-	4,294

16 Working Capital Fund

	1996 £	1995 £
Balance at 1 January 1996	50,862	50,000
Allocated during the year	3,609	862
Balance at 31 December 1996	54,471	50,862

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17 Stabilisation Fund

	1996	1995
	£	£
Balance at 1 January 1996	26,250	18,750
Transfer from Revenue Fund	17,121	7,500
Balance at 31 December 1996	43,371	26,250

Contingent obligations

There is a contingent obligation arising under the Organization's rules for lump sum payments on retirement of Secretariat members or death in service benefits for which no provision has been made in the financial statements. The Organization has agreed to build the stabilisation fund so that there is some confidence that it can meet these obligations in the future.

18 NASCO tag return incentive scheme fund

The movement in the fund during the year to 31 December 1996 was as follows:-

	1996	1995
	\$	\$
Balance at 1 January 1996	54	1,954
NASCO contributions made during year - (£4,646)	7,000	5,100
Prizes awarded	(7,000)	(7,000)
Interest	31	-
Balance at 31 December 1996	85	54

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Transfer of appropriations between sections during the year ended 31 December 1996

	£	£
Transfer to contributions of contracting parties	(35)	
Transfer to staff related costs	(16,569)	
Transfer to General Fund - Capital	(2,410)	
Transfer to Stabilisation Fund	(621)	
Transfer to Working Capital Fund	(3,615)	
Transfer to Revenue Fund	(6)	
	<hr/>	(23,256)
Transfer from interest received	2,293	
Transfer from travel & subsistence	1,966	
Transfer from contributions to ICES	4,958	
Transfer from meetings	4,259	
Transfer from office supplies, printing and translations	728	
Transfer from communications	1,711	
Transfer from building upkeep and financing costs	6,086	
Transfer from other expenses	1,201	
Transfer from tag return incentive scheme	54	
	<hr/>	23,256
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